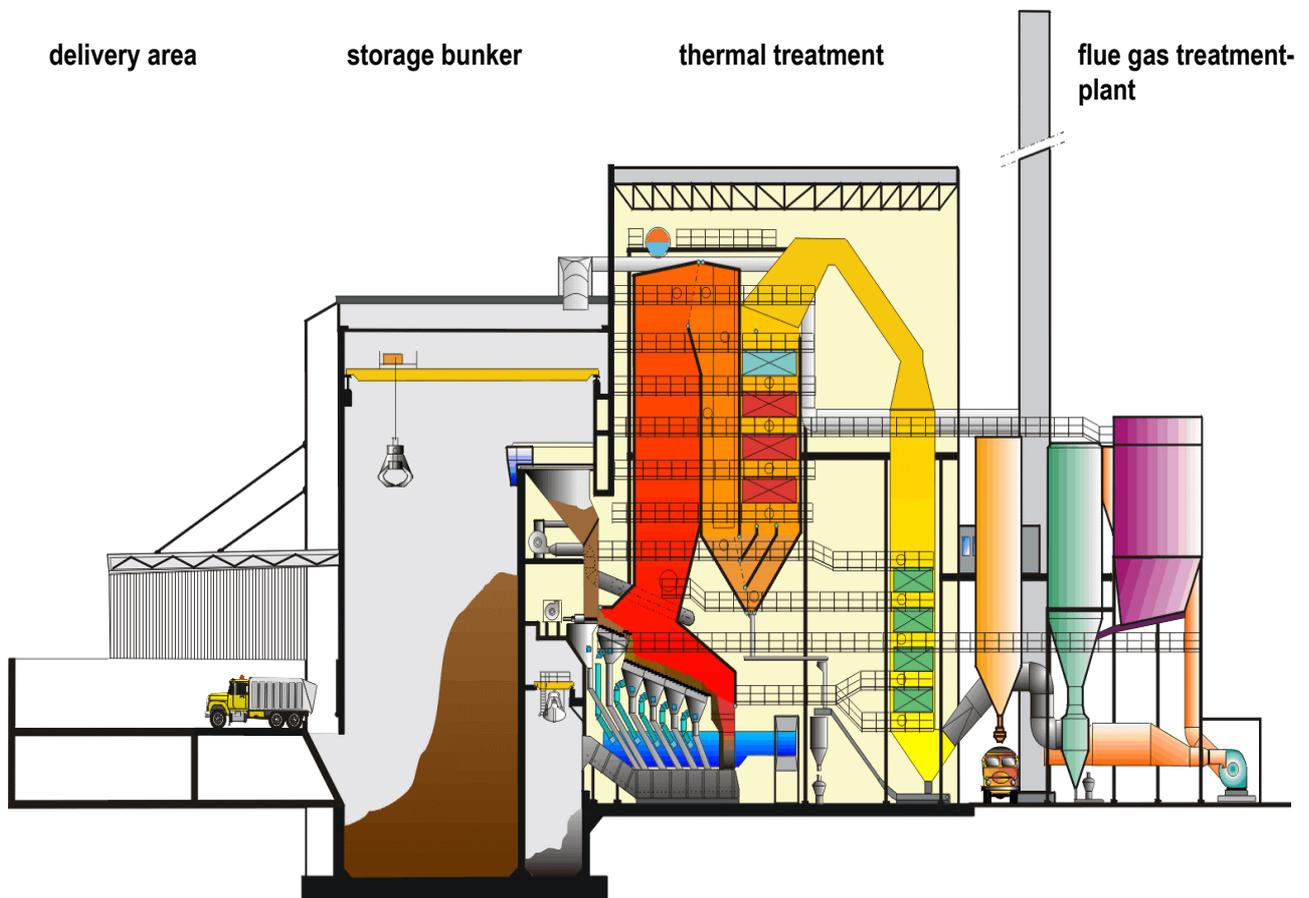


REMONDIS Thermische Abfallverwertung GmbH

- Compendium Part 2: Plant Regulations



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Update of the Plant Regulations

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Plant Regulations	PR-copy 1 (original)	GF/BL01
Plant Regulations	PR copy 2	GF
Plant Regulations	PR-copy 3	GF
Plant Regulations	PR-copy 4	BS01
Plant Regulations	PR-copy 5	BTW01
Plant Regulations	PR-copy 6	BTF01
Plant Regulations	PR-copy 7	BTI01
Plant Regulations	PR-copy 8	BTI02
Plant Regulations	PR-copy 9	BTI03

Plant Regulations

Content

Page III

Plant Regulations	PR-copy 10	BV01
Plant Regulations	PR-copy 11	BV02
Plant Regulations	PR-copy 12	BV03
Plant Regulations	PR-copy 13-16	BTFA-D
Plant Regulations	PR-copy 17	BTW
Plant Regulations	PR-copy 18	BTA
Plant Regulations	PR-copy 19	user of the plant

Content	Page	
Outline	III	
INDEX OF APPENDIXES	IV	
 OUTLINE:		
1	APPLICABILITY	1
2	HOURS OF OPERATION AND DELIVERY	1
3	CONDITIONS OF DELIVERY	1
3.1	GENERAL REGULATIONS	1
3.2	ARRIVAL AND DEPARTURE	1
3.3	CONDITIONS OF ACCEPTANCE	2
3.4	UNLICENSED WASTE	3
3.5	SPECIFIC NOTES ON DELIVERY	4
3.6	COMPLEXITY OF CONTROL	5
3.7	SECURING	7
3.8	TRANSFER OF OWNERSHIP	7
4	ROAD SAFETY	1
5	SAFETY AND ORDER	1
5.1	OCCUPATIONAL SAFETY	1
5.2	FIRE PREVENTION	1
5.3	HANDLING OF HAZARDOUS WASTES	2
5.4	CLEANLINESS AND HYGIENE	2
5.5	DUTIES OF EXTERNAL STAFF	2
5.6	ALCOHOL BAN	2
6	OTHER REGULATIONS	1

Plant Regulations	Content	Page V
6.1	RIGHT OF COMMAND	1
6.2	EXCLUSION FROM USE	1
6.3	LIABILITY	1
7	FIRST AID, EMERGENCY CALLS AND ADDRESSES	1
8	LEGAL VALIDITY/ FINAL CLAUSES	1

Index of Appendixes:

Appendix 1:	Positive catalogue
Appendix 2:	Safety Regulations for Contractors and External Companies on the Premises of RETA
Appendix 3:	Bulletin "Safety Instructions"

List of Abbreviations:

BiostoffV	Biomaterial regulation
RETA	REMONDIS Thermische Abfallverwertung GmbH
FCKW	Chlorofluorocarbon
GefStoffV	Hazardous substances regulations
Gew.-%	Weight percentage
H	Height
kg	Kilogram
MJ	MegaJoule
L	Length
rga	Regional government authority
RTA	Road Traffic Act
W	Width

1 APPLICABILITY

This Plant Regulation is valid on the premises of REMONDIS Thermische Abfallverwertung GmbH for all members of staff, for producers and carriers of waste, for deliverers of equipment and collectors of remnants as well as for service providers and visitors. It is also valid for the leased areas of the Ciech Soda Deutschland GmbH & Co. KG.

3 CONDITIONS OF DELIVERY

The Conditions of Delivery are for producers and carriers of waste, deliverers of equipment as well as collectors of remnants (user).

3.1 GENERAL REGULATIONS

- (1) During disruptions and shortages of capacity delays of acceptance of waste may occur. Possibly the acceptance of waste can be refused.
- (2) RETA is not obliged to search for lost items in the waste or to instruct such a search.
- (3) Carriers must follow the prescribed arrival routes to RETA as outlined in 3.2. during arrival and departure.
- (4) RETA will punish the nonobservance of the defined routes with a contract penalty of 500 €. The revenues after deductions will be given to the city council of Staßfurt and will be invested for the protection of the environment.
- (5) To transport waste particularly quiet vehicles shall be used that must accord to the regulations DGUV 70 „Vehicles“ as well as DGUV 43 „waste disposal“ by the professional association.
- (6) The vehicles must be in a shape that excludes the possibility of a contamination of streets by waste, leaking liquids and dusts. The waste producer or carrier respectively bears the costs for street cleaning and the removal of the remnants.
- (7) In the case of a possible smell nuisance because of delivered waste the carrier is obliged to eliminate the smell nuisance.
- (8) Should a user inflict any damage on RETA through his actions or behaviour, he has to bear the costs for the elimination of the damage and the restoration of the original state respectively.
- (9) Photographing and filming on the premises of RETA is only allowed after prior coordination with the management board.

3.2 ARRIVAL AND DEPARTURE

When travelling to and from RETA the Staßfurt city ring road is to be used (“Gewerbering” with blue signs).

From the A14- Exit Calbe

After you have left the A14 drive towards Förderstedt. Turn left in Förderstedt towards Staßfurt . In Staßfurt turn right into the “Thomas-Müntzer Straße” towards the northern industrial park (Gewerbegebiet Nord). After you have reached the end of the “Thomas-Müntzer-Straße” turn right straight away into the “Butterwecker Weg”. Follow the “Butterwecker Weg” by circumscribing a landfill. After you circumscribed half of the landfill you arrive directly at the premises of RETA.

From the A14- Exit Staßfurt

Drive towards Staßfurt after you have left the A14. When you have arrived in Staßfurt turn right into the street „ An der Salzarinne“. Then, following the “Gewerbering” signs, turn right again into the „Löbnitzer Weg“. Another right turn into the „Calbesche Straße“. Turn left into the street „ Am Steinbruch“. Turn left again into the „Förderstedter Straße“ and immediately right into the „Thomas-Müntzer-Straße“. Turn right into the „Butterwecker Weg“ at the end of the Thomas-Müntzer-Straße“.

Follow the Butterwecker Weg by circumscribing the dump. After you have circumscribed half of the landfill you directly arrive at the premises of RETA.

From the A36

Leave the A36 in the direction of Staßfurt. In Staßfurt turn right at the roundabout into Hecklinger Straße, and afterwards turn right into Güstener Straße and then left into Bernburger Straße. Follow the street to the next roundabout and go left into the street "An der Salzrinne". Drive straight ahead through the traffic lights and turn right following the "Gewerbering" signs into Löbnitzer Weg. Then turn right into the "Calbesche Straße". Turn left into the street "Am Steinbruch". After that turn left into the "Förderstedter Straße" and turn right immediately into the "Thomas-Müntzer-Straße". Turn right into the "Butterwecker Weg" at the end of the "Thomas-Müntzer-Straße". Follow the "Butterwecker Weg" by circumscribing the dump. After you have circumscribed half of the dump you directly arrive at the premises of RETA.

From the B81

Drive towards Staßfurt. After you have passed through Neustaßfurt use the third exit of the roundabout into the "Butterwecker Weg". The premises of RETA are on the right hand side after approximately 100m.

3.3 CONDITIONS OF ACCEPTANCE

- (1) RETA and waste producers have agreed on contracts and arrangements concerning the thermal recovery or disposal of waste in the waste incineration plant.
- (2) The waste is to be delivered in a state that ensures an orderly and complete incineration and does not cause damage, annoyances, disruptions or hazards for RETA. This particularly applies to waste in regard to explosion hazards (lower explosion limit must be > 30 % by volume), auto ignition, size, material thickness and pressing of waste. The conditioning of dusty or sludgy waste must be coordinated with RETA prior to the delivery.
- (3) The staff of RETA decides whether or not the waste according to annex 1 is suited for the thermal treatment in the incineration plant.
- (4) The delivered waste must follow the limits according to chart 3.1. The analysed data cited there refer to the original substances. Exceedances are to be coordinated with RETA.
- (5) The documentation of the waste disposal must follow the regulations of the documentation regulations of October 20th, 2006 in the current valid version.

Chart 3.1: Limits for the Delivery of Waste (Original Substances)

		min.	max.	Median value
Fuel value	MJ/kg	8	15	11
Ash content	weight %		40	
Water content	weight %		40	
Sulphur	weight %		0.9	0.7
Chlorine	weight %		0.8	0.6
Fluorine	weight %		0.05	0.02
Lead	mg/ kg		500	
Zinc	mg/ kg		1000	
Cadmium	mg/ kg		20	
Chrome	mg/ kg		600	
Copper	mg/ kg		2500	
Mercury	mg/ kg		3	
Nickel	mg/ kg		200	
Arsenic	mg/ kg		9	
Thallium	mg/ kg		1	
PCB according to DIN	mg/ kg		10	
PCP	mg/ kg		5	
Chlorobenzene	mg/ kg		10	
PCDD/F	µg/ kg		1	
Lumpiness	<ul style="list-style-type: none"> Bulky waste and similar materials (including waste consisting of just one component) only crushed; otherwise deliveries ungrounded max. size 400 mm x 300 mm x 150 mm 			

3.4 UNLICENSED WASTE

Excluded from acceptance are:

- (1) Wastes, if they endanger the safety of the staff due to their state or substantial composition or their compound with other substances,
- (2) Wastes that disturb the continuous operation,
- (3) Wastes damaging or abnormally contaminating the plant,
- (4) Wastes, if they disadvantageously influence the exhaust gas emissions of RETA,
- (5) Liquids and wastes releasing water or other liquids in the storage pit,

- (6) Incombustible substances and wastes, soil, construction rubble, snow, ice, stone, sand, mud, ashes and slag, as far as they are not mixed in a proportion of at least 1:10 incombustible/combustible substances,
- (7) Insulation materials with flame retardants with a proportion > 20 % by volume in the waste mixture,
- (8) Insulation materials with flame retardants with a proportion < 20 % by volume in the waste mixture without prior approval,
- (9) Fine materials from pre-treatment that because of their properties, for instance fluidity and dust content, impair the continuous operation of the plant,
- (10) Human and animal dejections, dung and wound bandages, nauseous or bad smelling substances, carcasses, poisons, as far as those present a hazard to the plant or its operating staff,
- (11) Liquid, highly flammable or easily gasifying substances with flashpoints below 55°C,
- (12) Substances disadvantageously influencing the waste gas emissions or endangering RETA due to their high content of acids or chemicals (acceptance only after individual examination),
- (13) Radioactive substances, explosive substances (with a lower explosion limit < 30 % by volume) or wastes tending to auto-ignition (e.g. pyrotechnic articles, ammunition and remnants of carbide) as well as wastes from light metals that can lead to exothermic reactions and therewith to fires (e.g. aluminium, magnesium and their alloys),
- (14) Bulky wastes or substances of any kind that cannot be disintegrated using the utilities of RETA.
- (15) Bulky goods of any kind with a maximum edge length of > 0.50 m and a cube proportion of L+W+H > 1.0 m,
- (16) Batteries, accumulators, especially lithium batteries and accumulators, cooling devices, electronic scrap such as radios, TVs, computers,
- (17) Mono-deliveries of synthetic waste with flame resistance and/or synthetic wastes foamed using chlorofluorocarbon,
- (18) Multi-layered, bundled waste or wound up wastes (e.g. paper, carpet, laminate),
- (19) Palettes, big bags, barrels, pipes,
- (20) Wires, steels (e.g. angle steels, square steels, U-steels, pipes and sections),
- (21) Wood beams, planks, boards > 4 cm thick, > 50 cm edge length, > 0.5 m² square footage,
- (22) Scrap tyres (passenger cars, lorries etc.),
- (23) Non-recyclable plastic as mono-fraction in small quantities is to be announced prior to delivery for coordination
- (24) Rubber band, synthetic band, textile bands and the like exceeding a length of 2 m,
- (25) Scrap and solid metal pieces, extensive metal inputs, e.g. zinc
- (26) Hardwood floor,
- (27) Wastes with a content of halogen organic substances higher than 1 % by weight, counted as chlorine,
- (28) Carbon fibre strengthened synthetic materials
- (29) Aluminum and aluminum compounds, magnesium and magnesium compounds

3.5 SPECIFIC NOTES ON DELIVERY

- (1) The regulations of the professional association must be followed when unloading wastes. Dust formation is to be avoided.

- (2) The collection and entraining of objects on the premises, particularly on the delivery stage and the storage pit, is prohibited.
- (3) RETA may impose a sorting and hackling surcharge in addition to the disposal fee, depending on the complexity of the sorting and hackling of delivered wastes.
- (4) Metal portions are to be reduced as far as possible.
- (5) All deliveries are accepted only in a loose swell, non-dripping and dust-free state.
- (6) Industrial and commercial waste must be mechanically pretreated at least once (prefolding, sifting, sorting and/or grinding), according to the feed size.
- (7) If substances cannot be clearly identified, an examination of the individual case will be necessary. The relevant conditions of acceptance, e.g. amount, acceptance hours, pollution, frequency of analysis and allowable concentrations of substances will be coordinated separately.
- (8) We reserve the right to limit the delivered amount if waste consisting of only one component is delivered. Also a determination of the individual case will be necessary.
- (9) Acceptance of waste bales is only possible in loose swell free of wrapping wire.
- (10) Massive solid bodies, e.g. wood with a diameter of more than 10 cm, must be hackled prior to tilting it into the storage pit.
- (11) Round objects e.g. barrels, cylindrical or cubic objects, must be hackled prior to tilting to prevent a falling off the combustion grate
- (12) Waste may not be delivered as compressed bales, in a rolled, multi-layered or bundled state due to the decelerated combustion speed.
- (13) If waste is not delivered in an orderly state and must be salvaged, the incidental costs of at least 500 € will be charged.
- (14) If the acceptance check requires official or external skilled workers, the waste producer or deliverer respectively have to bear the emerging costs (e.g. radioactivity).
- (15) The supplier has to ensure that each delivery of selected hazardous waste is accompanied by a statement of a responsible person handed over to RETA to confirm compliance with the conditions of acceptance for the delivered material.

3.6 COMPLEXITY OF CONTROL

- (1) Any producer or deliverer of waste as well as deliverers of equipment must undergo the registration and pre-delivery check at the scales.
- (2) Deliveries with a net weight of < 200 kg charged at flat rates,
- (3) When delivering waste the required documents that identify the waste producer, the waste deliverer and the waste itself according to the legal and contractual regulations are to be presented to the staff of RETA unasked.
- (4) The user and his auxiliary person respectively are obliged to declare the name and address and the license plate number of the delivering vehicle as well as the details of the waste producer with address and origin of the waste during the pre-delivery check. The type of waste will be determined on the basis of the delivery documents. The user has to check the details on the weigh bill and confirm these with his signature.
- (5) In case of road haulage the vehicles are weighed on the entry scales of RETA Staßfurt in the weighing and control area.

- (6) The scales are to be approached at walking pace. The engine is to be switched off on the scales and on the dumping site, as far as it is not needed for hydraulic/ mechanic devices during unloading.
- (7) If the waste is carried by rail the waste containers are reloaded on lorries and weighed with scales located in the container loading platform that were installed especially for deliveries of that kind. Afterwards the containers are transported to the storage pit.
- (8) After the type of waste has been defined on the basis of the delivery documents, the waste is visually controlled considering the conformity with the declared waste code. The visual control is carried out via an installed camera system. This serves the locating of extraneous material and impurities. The control of closed vehicles and wastes which are delivered by train and cannot be visually controlled by camera for that reason is carried out on the delivery platform right in front of the storage pit. In case of need random unloading on the delivery platform may be instructed for control purposes. The deliverer has to open boxes and packagings on demand.
- (9) If the delivered wastes do not accord to the denoted declaration (waste code number) or if doubts concerning the reliability of the waste during combustion in the RETA occur, the staff of RETA is authorized to reject the waste and/or take the necessary measurements to temporarily secure the wastes until the decision about their acceptance is made.
- (10) The deliverer is obliged to take refused wastes back and to deliver them to a waste management plant licensed for the respective waste. If the deliverer does not take back the refused waste, RETA will carry out the orderly disposal of the refused waste. The waste producer or deliverer will be billed with the emerging costs.
- (11) The declarations on the supply note and the dock receipt will be compared with the declarations on the record of proper waste management.
- (12) In cases of doubt a laboratory examination is carried out. The acceptance is deferred until the examination result is presented. The wastes are secured on the premises by RETA. The waste producer and the deliverer respectively bear the costs of the securing and examination, as far as the examination results show that the delivery was not permissible. The display of an analysis report of the waste can be requested a new with every delivery.
- (13) For hazardous waste, a disposal certificate in accordance with the legal regulations must be requested from RETA and, after prior agreement, a material description or declaration analysis must be submitted. This analysis has to include a coordinated scope of parameters according to the parameters calorific value, sulfur, chlorine, fluorine, lead, zinc, cadmium, chromium, copper, mercury, nickel, arsenic, thallium, PCB according to DIN, PCP, chlorobenzene and PCDD/F. In particular, it must be ensured that the content of organohalogen substances is below 1% by weight (calculated as chlorine). Any additional provisions to further regulatory requirements are coordinated and documented with the waste producer before the commencement of deliveries. RETA may conduct further check studies during the identification check and refuse acceptance if necessary.
- (14) If hazardous waste is found during the controls which is excluded from combustion in the RETA, the RETA will inform the responsible public authority. This will decide about further measurements.
- (15) The waste producer or deliverer may not assert any claims for compensation for the transfer of information to the responsible public authority in the case of cipher 12.
- (16) During the reception control the delivered waste is also checked for existing radioactivity. This check is carried out in two steps. The first control takes place when passing the weighing area located right in front of the ramp to the delivery platform. If alarm is triggered during this control the lorry is to be parked in the securing area. The radiant source that triggered the alert is determined during the second step using the respective measurement equipment. If the radiation source has to be separated, the authorities will be informed immediately. The official directives are received and implemented.

3.7 SECURING

- (1) Non-licensed wastes are to be secured. The securing area is located next to the eastern exit of RETA. The delivery vehicle with the waste or the container remain in the declared securing area until the public authority has made a decision. If this is not possible, the delivering vehicle is refused.

3.8 TRANSFER OF OWNERSHIP

- (1) RETA gains ownership of the waste with the permitted tilting of waste into the storage pit of RETA.
- (2) Wastes that are prohibited for the combustion in the RETA according to the regulations of articles 3.3 and 3.4 of this plant regulation or according to the approved waste catalogue or are excluded from acceptance for other reasons are barred from the transfer of ownership.
- (3) The exclusion from ownership also applies if the violation of the conditions of acceptance of RETA is detected after the waste was tilted into the storage pit.

4 ROAD SAFETY

- (1) Unauthorized persons must not enter the premises of RETA.
- (2) The premises may only be entered and left via the labelled accesses.
- (3) The regulations of the RTA are valid on the premises. The maximum speed for all vehicles is 10 km/h. A strict stopping restriction exists on the access road. The parking of vehicles or containers outside the provided parking areas is prohibited on the whole premises of RETA. When parking trailers, these must be properly secured, and wheel chocks used.
- (4) RETA reserves the right to impose an access prohibition for the premises if the RTA or the plant regulations are violated.
- (5) Particular caution is required when driving on the ramp and on the delivery platform. This also applies to unlocking and opening the vehicles prior unloading as part of the waste control at the bunker gate. Defilements of the delivery platform originating from the unloading of waste are to be removed by the deliverer or will be removed at his expense. The cleaning must be done with the bunker gate closed to approx. 40 cm.
- (6) Lorries must not rock forwards and backwards to release the loading.
- (7) If vehicles are stuck on the premises or cannot drive onwards due to defect or failure or cannot be unloaded automatically, the vehicle owner has to arrange the immediate removal from the premises. RETA may assist in securing the vehicle or assist with the loading, if the vehicle owner declares in writing that he is liable for all emerging damages and will refund expenditures that emerge from the damage to the operator. The removal of oil damages is carried out by the operator for an reimbursement of costs.
- (8) Vehicle bodies and containers used for waste transportation must be in accordance with safety-related standards, must be secured by nets, tarpaulins or protective caps that prevent the uncontrolled escape of waste on the load platform (e.g. falling, flying off, leaking, trickling). If the load of a vehicle is not properly secured the vehicle owner has to bear the costs for cleaning measurements. The removal of the tarpaulins and unlocking of the vehicles must be done at the bunker gate.
- (9) The unloading may only be carried out in areas allotted by the operating staff. The unloading area is to be cleared immediately after unloading.
- (10) If the vehicle has to be left during unloading, the vehicle crew is asked to stay in close proximity. Deliverers may only enter the premises with a permission of the staff of RETA.
- (11) Entering buildings or plants outside the delivery area of RETA is prohibited. Particularly, entering labelled danger zones is not admitted.
- (12) The sojourn on the premises is only permitted as long as it is necessary for the delivery and collection of waste or equipment.

5 SAFETY AND ORDER

5.1 OCCUPATIONAL SAFETY

- (1) The plant may only be entered with a helmet and safety boots of safety class 3.
- (2) All personnel of the plant, carriers of waste, deliverers of equipment and collectors of remnants as well as service providers are to mind the order on the workplace. „Tripping hazards“ emerging from scattered objects are to be prevented. Equipment that is not used is to be removed from the workplace. Daily, the workplace is to be left in a well-swept state.
- (3) The required personal protective equipment must be worn in especially labelled areas and during particular works respectively.
- (4) The required personal protection equipment is defined in the operating instructions (BAs). The BA is on display in the appropriate areas of the plant.
- (5) All working equipment is to be checked visually prior to use.
- (6) The unauthorized change or removal of protection devices is strictly prohibited.
- (7) Workplaces and construction sites must be cordoned off massively. Barriers may not be changed.
- (8) A release certification is needed in writing if the works carried out on parts of the plant are hazardous for persons, the general plant safety or availability.
- (9) Changes on scaffoldings may only be carried out by skilled workers. A sign of approval is to be positioned clearly on every scaffold.
- (10) In the case of a fall hazard (e.g. in the area of opened steel grating or if balustrades and coverages are missing) the mandatory personal safety equipment must be used.
- (11) In order to prevent blazes and explosions, fire and naked light are prohibited. Hot works (e.g. welding) require a hot work permission certificate (release procedure, SIM hot works).
- (12) The respective safety data sheets, operating instructions according to §14 hazardous substances regulations, organic substances regulations and other instructions of the company are to be followed when working with hazardous substances. The regulations are either displayed or provided by the plant manager.
- (13) Areas with sources of danger are equipped with the respective first-aid and safety devices (e.g. safety showers, eye showers). A safety mark is to be positioned/applied.

5.2 FIRE PREVENTION

- (1) See fire protection regulation (placard).
- (2) Fire extinguishing devices may only be used in the case of fire. Misapplication and misappropriation respectively are prohibited! Only sound extinguishing installations help to save life.
- (3) A smoking ban is enforced on the whole premises except for the labelled areas! This also applies to the use of electric cigarettes, cigars and similar!
- (4) In dangerous situations gather at the collection point of RETA immediately. It is located at the parking area on the eastern side of the administration building.

5.3 HANDLING OF HAZARDOUS WASTES

- (1) Persons may have contact with hazardous waste during the following tasks:
 - visual check
 - sampling
 - charging of wastes into the bunker
 - mending/ maintenance in the area of the bunker
- (2) The respective personal safety equipment, depending on the type of waste, is to be used during the visual check or sampling of waste as well as during the charging of waste into the bunker.
- (3) During maintenance or mending works in the area of the bunker suitable personal safety equipment is to be used according to the operation instructions.

5.4 CLEANLINESS AND HYGIENE

- (1) The cleaning, hygiene and skin protection instructions are to be followed.
- (2) Eating and drinking is only permitted in the break room.
- (3) The contaminated clothes must be taken off before entering the break room.

5.5 DUTIES OF EXTERNAL STAFF

- (1) The regulations for external staff and external companies are included in the "Safety Regulations for Contractors and External Companies on the Premises of RETA" (see appendix 2).

5.6 ALCOHOL BAN

- (1) It is forbidden to bring alcoholic beverages into the company, to keep them on the company premises or to consume them.
- (2) Alcoholized persons are prohibited from staying in the entire facility. They have to leave the facility immediately accompanied by another person. For employees, the direct supervisor will provide for a safe home transport if necessary. Any person who is under the influence of alcohol should be prevented from having active control of a vehicle on the road. In the event of helplessness, the home transport is to be undertaken by taxi at the expense of the employee.
- (3) If there is a reasonable suspicion of drunkenness, proceed according to paragraph (2). There is a reasonable suspicion if there is a noticeable alcohol odour, nonsensical behaviour, unsure gait or other external signs of alcoholization.
- (4) Employees who are suspected of being under the influence of alcohol will be tested for alcohol if they agree. They can also demand this to exonerate themselves.
- (5) If there are indications that the prohibition on alcohol has been violated on the premises of the plant, alcohol tests may be carried out on a random basis after prior notification.
- (6) Any employee who identifies any signs of alcoholic influence with other employees or external personnel is obliged to report this immediately to the direct supervisor.

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- (7) In the event of breaches of the prohibition of alcohol, the termination of the employment relationship is threatened. In the event of a less serious case where this is a further incident, despite a relevant warning, such a termination is likewise threatened.
 - (8) Paragraphs 1-7 also apply to all other intoxication-generating agents, such as drugs or medications.

6 OTHER REGULATIONS

The following regulations apply for persons mentioned under 1, called „users“ in the following.

6.1 RIGHT OF COMMAND

- (1) The instructions of the staff of RETA are to be followed.

6.2 EXCLUSION FROM USE

- (1) In the case of heavy or repeated violations of the plant regulations or other relevant directives and laws respectively producer and carriers of waste, deliverers of equipment and collectors of remnants may be excluded from the usage of RETA temporarily or permanently.

6.3 LIABILITY

- (1) Enter and use the plant at own risk
- (2) The user is liable for all damages that occur due to the usage, as far as nothing else is agreed. This applies in particular to damages caused by the delivery of non-licensed waste or by the disregard of the relevant directives, the plant regulations or particular instructions of the operating staff. The user releases RETA from all claims of third parties that are raised because of its usage.
- (3) RETA is not liable in any case for the damages or losses of unauthorized persons on the premises.
- (4) Every producer or carrier of wastes guarantees that the delivered waste accords to the respective conditions of acceptance demanded by RETA. The producer or carrier of waste is liable for damages independent of negligence if the delivered wastes are excluded from acceptance or turn out to be hazardous for persons or objects during storage or combustion. Furthermore every producer or carrier of wastes is liable for the damage on persons or objects of RETA caused by him.
- (5) If RETA demands compensation for damages due to the violation of directives of this regulations, the user must prove that the delivered wastes do not contain any substances which should not have been delivered according to the conditions of delivery, the delivery notes or the record of proper waste management.
- (6) RETA is only liable for immediate damages sustained by the producer/ carrier of wastes during the usage of the facilities of the incineration plant, if deliberate or grossly negligent behaviour of RETA occurred. The compensation of damages is limited to the indemnification of the insurance provider of RETA. RETA is not liable for indirect damages or financial losses.
- (7) RETA is not liable for costs emerging from inspections, securing, refusal of waste or from discontinuation of acceptance.
- (8) Furthermore the statutory provisions apply.

7 FIRST AID, EMERGENCY CALLS AND ADDRESSES

- (1) Accidents are to be reported to the shift supervisor. He/she carries out the alerting according to report guidelines and coordinates the necessary measurements.
- (2) In the case of personal injury first-aid is to be given. The first aid is always carried out by skilled first aiders.
- (3) All injuries, even exiguous ones, must be recorded in the first-aid log. A first-aid log is located in the workshop beneath the delivery area, another one in the control room and a third one in the administration building.
- (4) Call the following numbers in case of emergency:

Central Control Room: 03925 / 3209-162

Police: 0110

Fire department, rescue service: 0112

- (5) In the case of disruptions resulting in considerable retardation of the orderly operation the shift supervisor is to be informed immediately. He/she has to inform the responsible public authorities (administration department Sachsen-Anhalt, Salzlandkreis) according to the report guidelines.

8 LEGAL VALIDITY/ FINAL CLAUSES

- (1) The plant regulations come into effect with signing. They can be changed in written form at any time.
- (2) Should one of the preceding regulations become invalid or be declared as such, the other regulations are not effected by this.
- (3) Court of jurisdiction is Magdeburg.
- (4) Changes to the plant regulations are announced appropriately.